

Wisconsin DMV guide for family members of recently deceased

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As you move forward after the loss of a loved one, this guidance will help you settle the decedent's DMV records, including:

- □ Transfer vehicle ownership of title(s) and registration(s)
- $\hfill\square$ Cancel the driver license or identification card
- \Box Cancel the disabled placards

Transfer vehicle ownership

If the decedent is the only name on the title(s), a surviving spouse or <u>domestic partner</u> can transfer ownership of up to five vehicles. The surviving spouse or domestic partner may either title the vehicle(s) in their name or sell the vehicle(s) by signing their name on the title (as seller) and provide the purchaser with form <u>MV2300</u> or a copy Personal Representative Papers (Domiciliary Letter) along with form MV2300.

- If the lender holds the current title contact the lien holder.
- If the vehicle is titled in another state, a copy of the death certificate may be required.

Surviving Spouse/Domestic Partner/Qualifying Family Member

- » There is no title fee if transferring a Wisconsin title to a surviving spouse/domestic partner or qualifying family member. See form <u>MV2300</u> for further instructions.
- » There is no replacement title fee for a lost Wisconsin title when transferring title to surviving spouse/domestic partner or qualifying family member.
- » License plates can transfer to a surviving spouse/domestic partner or qualifying family member if the vehicle was solely owned by the decedent.

Heir (other than a qualifying family member)

- » An Heir, using the Statement of Transfer of Vehicles to or by a Surviving Family Member, Domestic Partner or Heir, (Form <u>MV2300</u>), is certifying that the decedent has no solely owned property that exceeds \$50,000 in value.
- » The title transfer fee is \$164.50.
- » If the title is lost, complete the Replacement Title Application, (Form $\underline{MV2119}$) and submit the \$20 replacement fee.

To transfer a title that has joint ownership with spouse/domestic partner or heir

- » If the ownership is listed as "or," only one seller signature is required; the surviving spouse/domestic partner or heir should sign as the seller.
- » If the ownership is listed as "and," the surviving co-owner and the decedent's legal representative must sign the title as the seller. If you are both the surviving co-owner and the decedent's legal representative, you should sign the title twice as the seller.

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Wisconsin DMV guide for family members of recently deceased (*continued*)

Please submit these documents by mail:

- Fill out the Statement of Transfer of Vehicles to or by a Surviving Family Member, <u>domestic partner</u> or Heir, (Form <u>MV2300</u>).
 - » If you are appointed a personal representative by the courts, submit the court documents (Personal Representative Papers)
- Complete the Title/License Plate Application using the <u>MV1 Online Application Guide</u>. It has step-by-step instructions and allows you to print a completed application with estimated fees.

Cancel the driver license or identification card record

The Wisconsin DMV receives updates monthly from Wisconsin Vital Records. At that time, the decedent's driver license or identification card record will be canceled, nothing further is required unless the decedent was a sponsor for a driver under the age of 18.

If the decedent was a sponsor for a driver under the age of 18, it is important that the driver obtains a new sponsor. This may be done at a Wisconsin DMV Customer Service Center with the under age 18 driver and their new sponsor. Sponsorship may also be updated by mail by completing an <u>MV3001</u>, the sponsor's signature in Sponsor Certification section must be witnessed by a notary. Mail it to the Driver Eligibility Unit, PO Box 7995, Madison, WI 53707.

Cancel disabled placards issued to the decedent

If the decedent had a disabled placard, you may simply shred and recycle. We will cancel the permit.

Online resources:

- <u>wisconsindmv.gov/survivingspouse</u>
- wisconsindmv.gov/heir